

Annexe-I

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b,c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4-E. governance, 5-Information as prescribed and 6. Information disclosed on own initiative.

1. Organisation and Function

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	OFFICE OF THE COMMISSIONER OF CUSTOMS, PUNE 41/A,4 th Floor, GST Bhawan, Opp Wadia College, Sassoon Road, Pune-411001
		(ii) Head of the organization	Prakash Kumar Behera, Commissioner
		(iii) Vision, Mission and Key objectives	Please follow the link: http://www.cbic.gov.in/htdocs-cbec/whoweare/ctzen-cttre
		(iv) Function and duties	Please follow the link: http://www.cbic.gov.in/htdocs-cbec/whoweare/ctzen-cttre
		(v) Organization Chart	Please follow the link: http://punecustoms.nic.in
		(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Please follow the link: http://www.cbic.gov.in/htdocs-cbec/whoweare/whoweare?pageID=1-1
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	As derived from the Customs Act, 1962
		(ii) Power and duties of other employees	As derived from the Customs Act, 1962
		(iii) Rules/ orders under which powers and duty are derived and	As derived from the Customs Act, 1962
		(iv) Exercised	As derived from the Customs Act, 1962
		(v) Work allocation	Work is distributed among the employees by the head of organisation i.e. Commissioner.
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision-making points	All decisions are made as per the Customs Act, 1962, after discussion with the concern department heads, members and employees by the head of organisation i.e. Commissioner.
		(ii) Final decision-making authority	As per the Customs Act, 1962 and Rules framed under Customs Act, 1962

		(iii) Related provisions, acts, rules etc.	As per the Customs Act, 1962 and Rules framed under Customs Act, 1962.
		(iv) Time limit for taking a decision, if any	As per the Customs Act, 1962.
		(v) Channel of supervision and accountability	Please follow the link: http://punecustoms.nic.in/pages/display/32-Pune-1-Organizational-Structure
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered	Please follow the link: http://www.cbic.gov.in/htdocs-cbec/whoware/ctzen-ctre
		(ii) Norms/ standards for functions/ service delivery	As per the Customs Act, 1962 As per Citizen's Charter
		(iii) Process by which these services can be accessed	CPGRAM
		(iv) Time-limit for achieving the targets	CPGRAM
		(v) Process of redress of grievances	CPGRAM
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual /instruction.	The Customs Act, 1962
		(ii) List of Rules, regulations, instructions manuals and records.	The Customs Act, 1962.
		(iii) Acts/ Rules manuals etc.	
		(iv) Transfer policy and transfer orders	For the Group A decided by Board (CBIC). And for other cadres, decided by the Chief Commissioner Office, Pune Zone.
1.6	Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]	(i) Categories of documents	Not applicable
		(ii) Custodian of documents/categories	Head of organisation i.e. Commissioner.
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	PTFC(Public Trade facilitation Committee)
		(ii) Composition	All Gr A officers, including in-charge of field formations, PTFC Cell
		(iii) Dates from which constituted	2014
		(iv) Term/ Tenure	Three months (Quarterly)
		(v) Powers and functions	As applicable under Customs Act 1962
		(vi) Whether their meetings are open to the public?	Yes,Open
		(vii) Whether the minutes of the meetings are open to the public?	Yes Open
		(viii) Place where the minutes if open to the public are available?	Please follow the link: http://punecustoms.nic.in
1.8	Directory of officers and employees [Section 4(1)(b)(ix)]	(i) Name and designation	Please follow the link: http://punecustoms.nic.in
		(ii) Telephone, fax and email ID	Please follow the link: http://punecustoms.nic.in

1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(i)	List of employees with Gross monthly remuneration	Please follow the link: http:// punecustoms.nic.in
		(ii)	System of compensation as provided in its regulations	As per CCS (CCA)Pay Rules
		(iii)		

1.9	Monthly Remuneration Received by officers & employees including system of compensation [Section 4(1) (b) (x)]	Sr. No.	Employee Name	Designation	Gross Total	Fully met	
		1	Prakash Kumar Behera	Commissioner	289096	Fully met	
		2	Dilip Goyal	Additional Commissioner	184576	The monthly remuneration of Officers and regular staff of Pune Customs is fixed as per 7th CPC is as under: Level	
		3	Vaishali Shamrao Patange	Joint Commissioner	118496		
		4	Bharat Rambhau Nawale	Deputy Commissioner	118704		
		5	Mahesh Yashwant Patil	Deputy Commissioner	118704		
		6	Usha Nilkanth Bhojar	Deputy Commissioner	100944		
						1) Commissioner	14
						2) Additional Commissioner	14
						3) Joint Commissioner	12
						4) Deputy Commissioner	11
						5) Superintendent	10,9,8

						6) Administrative Officer	7
						7) Inspector	7
						8) Executive Assistant	6
						9) Tax Assistant	4
						10) LDC	2
						11) Head Havaladar	3

Group : B

Sr. No.	Employee Name	Designation	Gross Total	14) Hawaldar	1
7	Balkrishna Pandurang Navale	Superintendent B Gz	137944		
8	Prakash Ramdash Sonar	Superintendent B Gz	115024		
9	Aftab Ul Zaman Khan	Superintendent B Gz	130872		
10	Ajit Nandlal Chordiya	Superintendent B Gz	120400		
11	Alagasingam Govindarajan	Superintendent B Gz	110880		
12	Alexander Lee	Superintendent B Gz	120400		
13	Anil Changdeo Narayankar	Superintendent B Gz	120400		
14	Anil Gangaram Shinde	Superintendent B Gz	111510		
15	Brij Mohan Adhlakha	Superintendent B Gz	117136		
16	Datta Sampat Waidande	Superintendent B Gz	110880		
17	M Maya Nair	Superintendent(G S T And Central Excise	123800		
18	Madhav Prabhakar Palnitkar	Superintendent B Gz	114008		
19	Mahesh Dashrath Jadhav	Superintendent B Gz	117136		
20	Manoj Rajaram Aundhkar	Superintendent B Gz	92736		
21	Mukesh Kumar Nimje	Superintendent B Gz	123800		
22	Nanki Patrick Prasad	Superintendent B Gz	123800		
23	Pavankumar Padamakar Karvande	Superintendent B Gz	117136		
24	Pratibha Bandu Madavi	Superintendent B Gz	118944		
25	Rajendra Bhagwan Raykar	Superintendent(G S T And Central Excise	114008		
26	Rajesh Kumar	Superintendent(G S T And Central Excise	110880		
27	Ranjit M Rawool	Appraiser	97888		
28	Sanjay Vasant Zarekar	Superintendent B Gz	111510		
29	Savani Suhaschandra Kulkarni	Superintendent B Gz	125886		
30	Sudhanshu Suresh Khaire	Superintendent B Gz	117136		
31	Vasumati Hrishikesh Kulkarni	Superintendent B Gz	123800		
32	Vijay Vasant Sonar	Superintendent B Gz	114008		
33	Vivek Bhimrao Patkar	Superintendent B Gz	103376		
34	Ajay N Athavia	Superintendent B Gz	86176		
35	Anupama Anilkumar Lolage	Superintendent(G S T And Central Excise	88192		
36	Atul Somkant Yadav	Superintendent B Gz	71810		
37	Balasaheb Sopan Takale	Superintendent B Gz	84784		

		38	BhagawanBhivaba Shinde	Superintendent B Gz	86176	
		39	Devson Shankar Mene	Superintendent B Gz	71680	
		40	Dinesh Motilal Chavan	Superintendent B Gz	81344	
		41	Nazir Usman Shaikh	Superintendent(G S T And Central Excise	102088	
		42	Pradeep KawduLamghare	Superintendent B Gz	84784	
		43	Ram Sitaram Mane	Superintendent(G S T And Central Excis	86176	
		44	Samiksha Sunil Surve	Superintendent .	86176	
		45	Surendra Madhukar Waghmare	Superintendent(G S T And Central Excis	86176	
		46	Venkata Narayana Bigala	Superintendent B Gz	102088	
		47	Vinayak SopanKamble	Superintendent Group B	104104	
		48	Vrinda Jayant Sinha	Superintendent(G S T And Central Excis	86176	
		49	Yogeshwar MuralidharBhise	Superintendent (Maintenance)	94976	
		50	YuvarajRavajiChougale	Superintendent B Gz	84784	
		51	MayadeviManojKarkar	Private Secretary	86176	
		52	Nayana Sanjay Bhandari	Administrative Officer	83728	
		53	Soosan Mathew	Administrative Officer	93792	

Group : B NonGazette

Sr. No.	Employee Name	Designation	Gross Total
54	Uma K Shroff	Superintendent	97888
55	Anil Ganpat Zende	Communication Assistant	99232
56	Neeta Ajay Gogate	Superintendent	87593
57	Akash	Inspector(G S T And Central Excise)	70672
58	Amjad Ayub Shaikh	Inspector(G S T And Central Excise)	74752
59	Ankit Gautam	Inspector(G S T And Central Excise)	72712
60	Ankit Singh	Inspector(G S T And Central Excise)	76928
61	Ashwinkumar Shivaji Deshmukh	Inspector(G S T And Central Excise)	70672
62	Bhushan Sharma	Inspector(G S T And Central Excise)	76928
63	Dattatray Sudhakar Nirgude	Inspector(G S T And Central Excise)	62272
64	Deshraj Meena	Inspector(G S T And Central Excise)	68768
65	Ghanshyam Jagannath Joshi	Inspector(G S T And Central Excise)	70672
66	Hitesh Kumar	Inspector(G S T And Central Excise)	70672
67	Jayakumar Ramachandran	Inspector(G S T And Central Excise)	74752
68	Kiran Pradeep Patil	Inspector(G S T And Central Excise)	74752
69	Kranti Kumar Singh	Inspector(G S T And Central Excise)	74704
70	Manish Kumar	Inspector(G S T And Central Excise)	64064
71	Naveen Bhaskar	Inspector(G S T And Central Excise)	74752
72	Paresh Thorat	Inspector(G S T And Central Excise)	73672
73	Prashant	Inspector(G S T And Central Excise)	70672
74	Prashant Bajirao Jagtap	Inspector(G S T And Central Excise)	74752
75	Prem Singh	Inspector(G S T And Central Excise)	70672
76	Rahul Ramesh Kamble	Inspector(G S T And Central Excise)	74752
77	Rahul Singh Negi	Inspector(G S T And Central Excise)	68768
78	Rajendra Prasad Meena	Inspector(G S T And Central Excise)	70672

		79	Rajesh Kumar Kushawaha	Inspector(G S T And Central Excise)	72712	
		80	Rishikesh Meena	Inspector(G S T And Central Excise)	76928	
		81	Roshan Kumar	Inspector(G S T And Central Excise)	79104	
		82	Saurabh Singh	Inspector(G S T And Central Excise)	70672	
		83	Shashank Bishnoi	Inspector(G S T And Central Excise)	68768	
		84	Shivaji T Valu	Inspector(G S T And Central Excise)	66864	
		85	Shivam Kumar Kashyap	Inspector(G S T And Central Excise)	74704	
		86	Sunil Kumar Yadav	Inspector(G S T And Central Excise)	76928	
		87	Vikash Kumar	Inspector(G S T And Central Excise)	76744	
		88	Vineet Sinha	Inspector(G S T And Central Excise)	57929	
		89	Faruk Babasaheb Mujawar	Executive Assistant	55168	
		90	Himanish Roy	Executive Assistant	47244	
		91	Jyoti Yadav	Junior Hindi Translator	59928	
		92	PadmakarVyenkateshDe shingakar	Senior Technical Assistant	67760	
		93	Pradeep Yadav	Executive Assistant	55168	
		94	Rajnish Kumar	Executive Assistant	46144	
		95	Ranveer Kumar Singh	Executive Assistant	46144	
		96	Ravi Yallappa Page	Executive Assistant	55168	
		97	Shruti Satish Limaye	Executive Assistant	72712	
	Group C					
		98	Ashok Yashwant Bhalerao	Tele. Supervisor	93792	
		99	Dashrath KaluramDeshmane	Radio Operator	93792	
		100	Sunil Pandharinath Hole	Supervisor (Communication)	99232	
		101	Vivek Ramesh Shahane	Radio Operator	86176	
		102	Vilas Marutirao Bhosale	Fitter	57344	
		103	Kisan Soma Pardhi	Driver Grade - I	47936	
		104	Satish Ramchandra Pingale	Driver Grade - I	57344	
		105	Sham Jayaram Umap	Driver Grade - I	57344	
		106	Abhishek Anuragjee	Tax Assistant	35280	
		107	Anita Vinod Narayanpethkar	Tax Assistant	46736	
		108	Anshu Sharma	Tax Assistant	33488	

109	Awanish Kumar	Tax Assistant	36080
110	Dnyaneshwar Vittal Bagade	Head Hawaldar	46032
111	Harish Kaushik	Tax Assistant	33488
112	Kapil Chouhan	Stenographer Grade II	40888
113	Rajendra Gangaram Bane	Havaldar	87660
114	Sandeep Kumar	Tax Assistant	35280
115	Sanjay G Mohite	Head Hawaldar	49952
116	Sudheer Wadhwa	Tax Assistant	39800
117	Uday Kumar Yadav	Tax Assistant	35280
118	Anil Asaram Pawale	Head Hawaldar	51632
119	Ashok Dnyanoba Medankar	Head Hawaldar	48912
120	Avadhoot Nivriti Bhat	Head Hawaldar	54624
121	Balu Kamaji Asawale	Head Hawaldar	51632
122	Bhavdu Maruti Ghute	Head Hawaldar	43232
123	Dattatray Pandharinath Natak	Havaldar	50272
124	Ganesh Kisan Gade	Head Hawaldar	43880
125	Gangaram Dhondupote	Head Hawaldar	51632
126	Kaluram Tukaram Raskar	Head Hawaldar	53128
127	Madhukar Shantaram Lohakare	Head Hawaldar	51632
128	Ramesh M Ware	Head Hawaldar	53128
129	Ravindra Lakshman Ranaware	Head Hawaldar	51632
130	Sanjay Sampat Nimbalkar	Havaldar	42112
131	Shivaji Appa Chougule	Head Hawaldar	43232
132	Sunil Vasant Kamble	Head Hawaldar	51632
133	Surekha Mohan Bhosale	Havaldar	51632
134	Anand Suresh Rasal	Lower Division Clerk	41180
135	Sachidanand Rajaram Bandekar	Lower Division Clerk	34048
136	Sanjay Shanmugam Pillay	Havaldar	48912
137	Santosh Bhaskar Pawar	Lower Division Clerk	39770
138	Vinod Bhanudas Gaikwad	Havaldar	43880
139	Bharat Pralhad Pawar	Havaldar	24920
140	Gopinath Umakant Ide	Havaldar	44424

		141	Sandeep Rajendra Bhandari	Havaladar	38848	
		142	Shrikant GarawandPawar	Havaladar	30320	
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	(i)	Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority		C.P.I.O- Smt. Usha N. Bhoyar, Deputy Commissioner Appellate Authority - Shri Dilip Goyal, Additional Commissioner	
		(ii)	Address, telephone numbers and email ID of each designated official.		Please follow the link: http://punecustoms.nic.in	
1.11	No. of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))		No. of employees against whom disciplinary action has been		There are 5 Vigilance cases which are under process	
		(i)	Pending for Minor penalty or major penalty proceedings			
		(ii)	Finalised for Minor penalty or major penalty proceedings		Pending with Authority	
1.12	Programmes to advance understanding of RTI (Section 26)	(i)	Educational programmes		As per guidelines from CBIC, Delhi.	
		(ii)	Efforts to encourage public authority to participate in these programmes		Regular Training & Workshops held by the CBIC, Delhi, NACIN Faridabad & Mumbai and Pune Customs HQ.	
		(iii)	Training of CPIO/APIO			
		(iv)	Update & publish guidelines on RTI by the Public Authorities concerned		Regular Intervals	
1.13	Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]				NA	

2. Budget and Programme

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority= Rs. 1,67,160/- (Figures in thousands)	As per CBIC Norms.
		(ii) Budget for each agency and plan & programmes	
		(iii) Proposed expenditures	
		(iv) Revised budget for each agency, if any	
		(v) Report on disbursements made and place where the related reports are available	
2.2	Foreign and domestic tours (F.No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget	N/A
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	
		(iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers	Please follow the link: http://www.cbic.gov.in/htdocs-cbec/tender/tenders-idx

		<p>of goods/ services being procured,</p> <p>c) The works contracts concluded – in any such combination of the above-and</p> <p>d) The rate /rates and the total amount at which such procurement or works contract is to be executed.</p>	
2.3	Manner of execution of subsidy programme [Section 4(1)(b)(xii)]	(i) Name of the programme of activity	N/A
		(ii) Objective of the programme	N/A
		(iii) Procedure to avail benefits	N/A
		(iv) Duration of the programme/ scheme	N/A
		(v) Physical and financial targets of the programme	N/A
		(vi) Nature/ scale of subsidy /amount allotted	N/A
		(vii) Eligibility criteria for grant of subsidy	N/A
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	N/A
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	N/A
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	N/A
2.5	Particulars of recipients of concessions, permits of authorizations	(i) Concessions, permits or authorizations granted by public authority	N/A
		(ii) For each concessions, permit or authorization	N/A

	granted by the public authority [Section 4(1) (b) (xiii)]	granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations d) Date of award of concessions /permits of authorizations	
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	No such type of cases pending so pendency is NIL

3. Publicity and Public interface

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Sec. 4(1)(b)(vii)] [F No 1/6/2011-IR	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens (ii) Arrangements for consultation with or representation by a) Members of the public in policy formulation/ policy implementation b) Day & time allotted for visitors c) Contact details of	The Customs Act, 1962. Members of the Trade/Public can contact the head of organization on any working day for consultation with or representation. PTFC (Quarterly) Please follow the link:

	dt. 15.04.2013]	Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	http://punecustoms.nic.in
		Public- private partnerships (PPP)	N/A
		(i) Details of Special Purpose Vehicle (SPV), if any	
		(ii) Detailed project reports (DPRs)	N/A
		(iii) Concession agreements.	N/A
		(iv) Operation and maintenance manuals	N/A
		(v) Other documents generated as part of the implementation of the PPP	N/A
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	N/A
		(vii) Information relating to outputs and outcomes	N/A
		(viii) The process of the selection of the private sector party (concessionaire etc.)	N/A
		(ix) All payment made under the PPP project	
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year	Yes, through CBIC website and pune-customs website, Public Notice, trade notice, office order, and as per provisions of Customs Act 1962 As per provisions of Customs Act 1962
		(ii) Outline the Public consultation process	N/A
		(iii) Outline the arrangement for consultation before formulation of policy	
3.3	Dissemination of information widely and in such form and manner which is easily	Use of the most effective means of communication (i) Internet (website)	http://punecustoms.nic.in/

	accessible to the public [Section 4(3)]		
3.4	Form of accessibility of information manual/handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format (ii) Printed format	E-mail/ pune website Office letter, PN, Trade notice/ office order
3.5	Whether information manual/handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost (ii) At a reasonable cost of the medium	Please follow the link: http://www.cbic.gov.in

4. E.Governance

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English and Hindi (bilingual)	Please follow the link: http://www.cbic.gov.in
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual up-dation	Please follow the link: http://www.cbic.gov.in
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	Please follow the link: http://www.icegate.gov.in
		(ii) Name/ title of the document/record/ other information	Please follow the link: http://www.icegate.gov.in
		(iii) Location where available	Please follow the link: http://www.cbic.gov.in/index
		(iv)	

4.4	Particulars of facilities available to citizen for facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty	Please follow the link: http://www.cbic.gov.in/index
		(ii) Details of information made available	All relevant information available.
		(iii) Working hours of the facility	24 Hours
		(iv) Contact person & contact details (Phone, fax email)	Please follow the link: http://punecustoms.nic.in
4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	(i) Grievance redressal mechanism	CPGRAM/Public grievance redressal cell
		(ii) Details of applications received under RTI and information provided	Fully met.
		(iii) List of completed schemes/projects/ Programmes	N/A
		(iv) List of schemes/ projects/ programme underway	N/A
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	N/A
		(vi) Annual Report	N/A
		(vii) Frequently Asked Question (FAQs)	N/A
		(viii) Any other information such as a) Citizen's Charter	Please follow the link: http://www.cbic.gov.in/htdocs-cbec/whoware/ctzen-ctre
		b) Result Framework Document (RFD)	N/A
		c) Six monthly reports on the	N/A
d) Performance against the benchmarks set in the Citizen's Charter	N/A		
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed (From 01.04.2019)	Received- 98 Disposed- 98
		(ii) Details of appeals received and orders issued (From 01.04.2019)	Received- 2 Disposed- 2
4.7	Replies to	Details of questions asked and replies given	Fully met

questions asked in the parliament [Section 4(1)(d)(2)]		
-----------------------------------------------------------	--	--

5. Information as may be prescribed

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	<p>(i) Name & details of (a) Current CPIOs &FAAs (b) Earlier CPIO & FAAs from 1.1.2015</p> <p>(ii) Details of third-party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out</p> <p>(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD (a) Date of appointment (b) Name & Designation of the officers</p> <p>(iv) Consultancy committee of key stake holders for advice on suo-moto</p>	<p>FAA – Dilip Goyal, Additional Commissioner CPIO – Usha Bhojar, Deputy Commissioner 2019</p> <p>Dilip Goyal, Additional Commissioner</p> <p>N/A</p> <p>Please follow the link: http://www.cbic.gov.in/htdocs-cbec/info-act/info-act-idx</p>

		disclosure (a) Dates from which constituted (b) Name & Designation of the officers	http://www.cbic.gov.in/htdocs-cbec/info-act
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers	

6. Information Disclosed on own Initiative

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		Organisation's Website http://www.cbic.gov.in/index https://www.punecustoms.nic.in
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the Website?	http://www.cbic.gov.in/index Yes
